

Regular	Board Room	6:30 p.m.	6-19-17
Kind of Meeting	Place	Time	Date
Present		Absent	
Presiding Officer			
<u>Mary Lou Kern</u>		<u>Clifford Taylor</u>	
<u>Randy Casper</u>			
<u>Monica Hoy</u>			
<u>Clint Kuchan</u>			
<u>Kristen Forrester</u>			
Superintendent			

1. **Call to Order:** President Mary Lou Kern called the meeting to order at 6:30 P.M. Clifford Taylor was absent. Randy Casper joined the meeting at 6:35.

2. **Welcome of Visitors:** None

3. **Pledge to U.S. & N.M. Flags:** President Mary Lou Kern asked all those present to stand and salute the flags.

4. **Consent Agenda:** Approval of Agenda President Mary Lou Kern entertained a motion to approve the agenda. Clint Kuchan made that motion, seconded by Monica Hoy, carried 3-0.

Approval of the Minutes President Mary Lou Kern entertained a motion to approve the Regular Meeting Minutes of May 15, 2017. Monica Hoy made that motion, seconded by Clint Kuchan, carried 3-0.

Randy Casper joined the meeting at this time (6:35).

5. **Consent Agenda:** Business The Business Manager presented the Business Reports. President Mary Lou Kern entertained a motion to approve the Business Consent Agenda. Monica Hoy made that motion, seconded by Clint Kuchan, carried 5-0.

Review and Approve the Financial Auditor for the 2016-17 Audit Business Manager Susan Robinson stated that she sent out 71 letters to audit firms and received 8 proposals. The audit committee met last month and they would like to recommend Manning Consulting Firm for the school audit. President Mary Lou Kern motioned to accept the committees recommendation, seconded by Clint Kuchan, carried 5-0.

Review and Approve Reduction in Mileage Per Deim Business Manager Susan Robinson stated that when she met with the auditors, they stated that the mileage the district was paying was incorrect and it should be .43 per mile. Also that it would be going down to .42 per mile in January,

so she would like to recommend that the mileage rate be dropped to .42 now that way it would not have to go before the Board again in January. After discussion

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President Mary Lou Kern made a motion to approve the recommendation of .42 per mile, seconded by Clint Kuchan, carried 5-0.

Approve Asset Disposal The Business Manager presented the Asset Disposal list for June. Items are no longer on the inventory. President Mary Lou Kern entertained a motion to dispose of the items on the list. Clint Kuchan made that motion, seconded by Randy Casper, carried.

6. Old Business: **Review and Approve Superintendent's Contract** After discussion, President Mary Lou Kern made a motion to add an additional year (2018-2019) to the Superintendent's contract, seconded by Monica Hoy, carried 5-0.

7. New Business: **Review Board Policies and Procedures Governing Special Education Changes** Superintendent Forrester stated that the changes were changes that floated down from the National level to the State level and then to the districts. The assurance document that the Board will have to approve states that the District would follow the Policies and Procedures governing Special Education.

Review IDEA-B Application Superintendent Forrester presented the IDEA-B application to the Board and stated that these monies are used to fund some Special Education services in the district.

Review MOU for Early Childhood Transition Superintendent Forrester presented the MOU to the Board for their review.

Review Staff Handbook Superintendent Forrester reviewed the changes/additions of the Staff Handbook with the Board.

Review K-5 Student Handbook Superintendent Forrester reviewed the changes/additions of the K-5 Student Handbook with the Board.

Review 6-12 Student Handbook Superintendent Forrester reviewed the changes/additions of the 6-12 Student Handbook with the Board.

8. Hearing from **None**
Delegation:

9. Consent Agenda: **Adopt Special Education Policy and Procedures Assurance Statement** President Mary Lou Kern entertained a motion

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6-19-17

to adopt the statement assuring that the District would comply with all Special Education Policies and Procedures. Randy Casper made that motion, seconded by Monica Hoy, carried 5-0.

Approve MOU for Early Childhood Transition President Mary Lou Kern entertained a motion to approve the Memorandum of Understanding as presented, Randy Casper made that motion, seconded by Clint Kuchan, carried 5-0.

Approve Staff Handbook President Mary Lou Kern entertained a motion to approve the 2017-18 Staff Handbook as presented, Clint Kuchan made that motion, seconded by Monica Hoy, carried 5-0.

Approve K-5 Student Handbook President Mary Lou Kern entertained a motion to approve the 2017-18 K-5 Student Handbook as presented, Randy Casper made that motion, seconded by Clint Kuchan, carried 5-0.

Approve 6-12 Student Handbook President Mary Lou Kern entertained a motion to approve the 2017-18 6-12 Student Handbook as presented, Monica Hoy made that motion, seconded by Randy Casper, carried 5-0.

10. Other Business: **Superintendent's Report** The following items were presented by the Superintendent:

- o The current enrollment stayed at 111
- o Advised the Board that Deanna Walker had resigned her position with the district.
- o The Reads to Leads grant was approved for \$107,000 for next school year.
- o Stated that she went to NMTeach Observation Training last week and that the current tool that is being used is going to be replaced again.
- o Advised the Board that she had visited with CES last week and they have a program (SITE Program) that would help pay for outside personal when they come and do training in the district.
- o Stated that she has completed the Title 2A and REAP Grants and is working on the 90 Day Plan for the Middle and High Schools.

- o Advised the Board that she was approached by Shawn Mitchell to see if the district was interested in selling the lots behind is business. The Board decided to hold on to the lots for now.

Board Call:

11. Setting of The next regular meeting of the Board was set for

Continuation of Regular **Board meeting held** Page 4
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Next Regular Meeting Monday, July 17, 2017, 6:30 p.m.

Superintendent Forrester asked the Board if she could audio conference them for the next Board meeting because she will be in Alaska for the week. The Board stated that it was OK with them.

12. Adjournment: At 7:35 p.m., there being no further business, President Mary Lou Kern entertained a motion to adjourn this meeting of the Board, Randy Casper made that motion, seconded by Clint Kuchan, carried 5-0.

Board President

Board Secretary

<u>Regular</u>	<u>Board Room</u>	<u>6:30 p.m.</u>	<u>7-17-17</u>
<u>Kind of Meeting</u>	<u>Place</u>	<u>Time</u>	<u>Date</u>
Present	Absent		
<u>Presiding Officer</u>			
<u>Mary Lou Kern</u>			
<u>Randy Casper</u>			
<u>Clifford Taylor</u>			
<u>Monica Hoy</u>			
<u>Clint Kuchan</u>			
<u>Kristen Forrester</u>			
Superintendent			

-
1. **Call to Order:** Vice-President Randy Casper called the meeting to order at 6:48 P.M. Superintendent Forrester joined the meeting by auto conference. Mary Lou Kern was absent.

 2. **Welcome of Visitors:** **None**

 3. **Pledge to U.S. & N.M. Flags:** Vice-President Randy Casper asked all those present to stand and salute the flags.

 4. **Consent Agenda:** **Approval of Agenda** Vice-President Randy Casper entertained a motion to approve the agenda. Clint Kuchan made that motion, seconded by Clifford Taylor, carried 5-0.

Approval of the Minutes Vice-President Randy Casper entertained a motion to approve the Regular Meeting Minutes of June 19, 2017. Clifford Taylor made that motion, seconded by Monica Hoy, carried 5-0.

Approval of Amended Minutes Vice-President Randy Casper entertained a motion to approve the Amended Minutes of the February 21, 2017 Meeting. Clifford Taylor made that motion, seconded by Clint Kuchan, carried 5-0.

 5. **Consent Agenda:** **Business** The Business Manager presented the Business Reports. Vice-President Randy Casper entertained a motion to approve the Business Consent Agenda. Clifford Taylor made that motion, seconded by Clint Kuchan, carried 5-0.

Review and Approve Asset Disposal The Business Manager presented the asset disposal list to the Board for their review. Vice-President Randy Casper entertained a motion to approve the presented asset disposal list. Clifford Taylor made that motion, seconded by Monica Hoy, carried 5-0

6. Old Business: None

7. New Business: None

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Continuation of Regular Board meeting held 7-17-17

8. Hearing from Delegation: None

9. Consent Agenda:

10. Other Business: **Superintendent's Report** The following items were presented by the Superintendent:

- o The current enrollment stayed at 115
- o Updated the Board on PBIS
- o Advised the Board that she will be sending a truck to Clovis to pick up furniture and technology items
- o Advised the Board about the DOT Grant plus the schools match of \$4000 to start the parking lot repaving.
- o Presented dates of the teacher in-service, first day of school, and back to school night and invited them to attend if possible.

Board Call:

11. Setting of Next Regular Meeting: The next regular meeting of the Board was set for Monday, August 21, 2017, 6:30 p.m.

12. Adjournment: At 7:02 p.m., there being no further business, Vice-President Randy Casper entertained a motion to adjourn this meeting of the Board, Clifford Taylor made that motion, seconded by Clint Kuchan, carried 5-0.

Board President

Board Secretary

<u>Regular</u>	<u>Board Room</u>	<u>6:30 p.m.</u>	<u>8-21-17</u>
<u>Kind of Meeting</u>	<u>Place</u>	<u>Time</u>	<u>Date</u>
Present		Absent	
Presiding Officer			
<u>Mary Lou Kern</u>		<u>Clint Kuchan</u>	
<u>Randy Casper</u>			
<u>Clifford Taylor</u>			
<u>Monica Hoy</u>			
<u>Kristen Forrester</u>			
Superintendent			

-
1. **Call to Order:** President Mary Lou Kern called the meeting to order at 6:32 P.M. Clint Kuchan was absent.

 2. **Welcome of Visitors:** President Mary Lou Kern welcomed Principal, John Ward to the meeting

 3. **Pledge to U.S. & N.M. Flags:** President Mary Lou Kern asked all those present to stand and salute the flags.

 4. **Consent Agenda:** Approval of Agenda President Mary Lou Kern entertained a motion to approve the agenda. Clifford Taylor made that motion, seconded by Monica Hoy, carried 5-0.

Approval of the Minutes President Mary Lou Kern entertained a motion to approve the Regular Meeting Minutes of July 17, 2017. Clifford Taylor made that motion, seconded by Monica Hoy, carried 5-0.

 5. **Consent Agenda:** Business The Business Manager presented the Business Reports. President Mary Lou Kern entertained a motion to approve the Business Consent Agenda. Clifford Taylor made that motion, seconded by Randy Casper, carried 5-0.

Review and Approve Asset Disposal The Business Manager presented the asset disposal list to the Board for their review. President Mary Lou Kern motioned to approve the presented asset disposal list, seconded by Clifford Taylor, carried 5-0.

Review and Certify Annual Inventory List The Business Manager presented the annual inventory list to the Board for their review. After discussion, President Mary Lou Kern entertained a motion to certify the annual inventory list. Clifford Taylor made that motion, seconded by Mary Lou Kern, carried 5-0.

6. Old Business: None

7. New Business: **Per Capita Feeder Route** A feeder route contract for the Sauble Ranch was presented to the Board for their review.

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Continuation of Regular Board meeting held 8-21-17

Review Board Policy GBKR - Staff Grievances

Superintendent Forrester presented and reviewed the policy to the Board.

Review Board Policy JLI, JLIRA, JLIRB, JLIEA and JLIEB - Student Safety Superintendent Forrester presented and reviewed the policies to the Board.

Local Government Road Fund Coop Agreement Resolution

Superintendent Forrest reviewed the Resolution with the Board that will provide local government funds to fix some parking lots and entity streets.

8. Hearing from Delegation: Principal, John Ward stated that the first days of school went smooth.

9. Consent Agenda: **Approve Per Capita Feeder Route** President Mary Lou Kern entertained a motion to approve the feeder route for the Sauble Ranch, not to exceed \$3,103. Randy Casper made that motion, seconded by Clifford Taylor, carried 5-0.

Adopt Board Policy GBKR - Staff Grievances President Mary Lou Kern entertained a motion to adopt the Board policy as presented. Clifford Taylor made that motion, seconded by Monica Hoy, carried 5-0.

Adopt Board Policy JLI, JLIRA, JLIRB, JLIEA and JLIEB - Student Safety President Mary Lou Kern entertained a motion to adopt the Board policies as presented. Monica Hoy made that motion, seconded by Clifford Taylor, carried 5-0.

Adopt Local Government Road Fund Coop Agreement Resolution President Mary Lou Kern entertained a

motion to adopt the Resolution as presented. Randy Casper made that motion, seconded by Clifford Taylor, carried 5-0.

10. Other Business: Superintendent's Report The following items were presented by the Superintendent:

- o The current enrollment 116
- o Updated the Board on PBIS visit during staff in-Service
- o Advised the Board that she sent a couple of guys to Clovis to bring back computers, desk and other misc. items and will probably need to go back for 2 more loads.
- o Reviewed the IReady program with the Board.

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Continuation of Regular Board meeting held 8-21-17

- o Advised the Board that the District received \$109,000 for the district for the Reads to Leads Grant.
- o Advised the Board the In-Service was a success.
- o Presented important date items for August and September.

Board Call:

11. Setting of Next Regular Meeting The next regular meeting of the Board was set for Monday, September 18, 2017, 6:30 p.m.

12. Adjournment: At 7:22 p.m., there being no further business, President Mary Lou Kern entertained a motion to adjourn this meeting of the Board, Clifford Taylor made that motion, seconded by Monica Hoy, carried 5-0.

Board President

Board Secretary

Kind of Meeting	Place	Time	Date
Regular	Board Room	6:30 p.m.	9-18-17
Present	Absent		
Presiding Officer			
<u>Mary Lou Kern</u>			
<u>Randy Casper</u>			
<u>Clifford Taylor</u>			
<u>Monica Hoy</u>			
<u>Clint Kuchan</u>			
<u>Kristen Forrester</u>			
Superintendent			

1. **Call to Order:** President Mary Lou Kern called the meeting to order at 6:30 P.M. All members were present.
2. **Welcome of Visitors:** President Mary Lou Kern welcomed Principal, John Ward to the meeting
3. **Pledge to U.S. & N.M. Flags:** President Mary Lou Kern asked all those present to stand and salute the flags.
4. **Consent Agenda:** Approval of Agenda President Mary Lou Kern entertained a motion to approve the agenda. Randy Casper made that motion, seconded by Clifford Taylor, carried 5 -0.

Approval of the Minutes President Mary Lou Kern entertained a motion to approve the Regular Meeting Minutes of August 21, 2017. Clifford Taylor made that motion, seconded by Clint Kuchan, carried 5-0.
5. **Consent Agenda:** Business The Business Manager presented the Business Reports. President Mary Lou Kern entertained a motion to approve the Business Consent Agenda. Clifford Taylor made that motion, seconded by Clint Kuchan, carried 5-0.

Review and Approve Asset Disposal The Business Manager presented the asset disposal list to the Board for their review. President Mary Lou Kern entertained a motion to approve the presented asset disposal list. Clifford Taylor made that motion, seconded by Randy Casper, carried 5-0.

6. Old Business: None

7. New Business: None

8. Hearing from Delegation: Principal, John Ward stated that the first round of testing was completed. Bus evacuations will be performed next week with all grade levels. He had 12 discipline referrals regarding 8 student.

9. Consent Agenda: None

Continuation of Regular Board meeting held Page 2
9-18-17

10. Other Business: **Superintendent's Report** The following items were presented by the Superintendent:

- o The current enrollment 115
- o Hired Lillian Barela to replace Rebecca Perry in the kitchen
- o Received a letter from Belinda Bailey that she was retiring at the end of this month.
- o Hired Robert Armijo from Raton to replace Ms. Bailey
- o Reviewed IReady and Reads to Leads.
- o Advised the Board that the students and staff gathered many items for the Hurricane Relief Project and were taken to Mosquero Schools so they can be delivered to Jefferson School District in Texas.
- o Reminded the Board about the Fall Regional School Board Meeting in Mora on October 16.

Board Call:

11. Setting of Next Regular Meeting: The next regular meeting of the Board was set for Tuesday, October 17, 2017, 6:30 p.m.

12. Adjournment: At 6:57 p.m., there being no further business, President Mary Lou Kern entertained a motion to adjourn this meeting of the Board, Clifford Taylor made that motion, seconded by Monica Hoy, carried 5-0.

Board President

Board Secretary

<u>Regular</u>	<u>Board Room</u>	<u>6:30 p.m.</u>	<u>10-17-17</u>
<u>Kind of Meeting</u>	<u>Place</u>	<u>Time</u>	<u>Date</u>
Present		Absent	
Presiding Officer			
<u>Mary Lou Kern</u>		<u>Clifford Taylor</u>	
<u>Randy Casper</u>		<u>Clint Kuchan</u>	
<u>Monica Hoy</u>			
<u>Kristen Forrester</u>			
Superintendent			

-
- 1. Call to Order:** President Mary Lou Kern called the meeting to order at 6:37 P.M. Clint Kuchan and Clifford Taylor were absent.
 - 2. Welcome of Visitors:** President Mary Lou Kern welcomed Bye and Chris Manning, Cat Lohrengel and Principal, John Ward to the meeting.
 - 3. Pledge to U.S. & N.M. Flags:** President Mary Lou Kern asked all those present to stand and salute the flags.
 - 4. Consent Agenda:** Approval of Agenda President Mary Lou Kern entertained a motion to move Item 7 a & b to Item 5 and the rest to follow as stated. Randy Casper made that motion, seconded by Monica Hoy, carried 3-0.

Approval of the Minutes President Mary Lou Kern entertained a motion to approve the Regular Meeting Minutes of September 18, 2017. Randy Casper made that motion, seconded by Monica Hoy, carried 3-0.

5. Executive Session:

At 6:39 p.m., President Mary Lou Kern entertained a motion to enter into executive session to review the 2016-17 Financial Audit. Randy Casper made that motion, seconded by Monica Hoy, carried 3-0. Mary Lou Kern, yes; Randy Casper, yes; and Monica Hoy, yes.

At 7:21 p.m. Randy Casper made a motion to exit executive session, seconded by Monica Hoy, carried 3-0.

President Mary Lou Kern stated that only those items stated before entering executive session were discussed. No action was taken in executive session.

At 7:22 p.m., President Mary Lou Kern entertained a motion to enter into executive session for personal reasons. Monica Hoy made that motion, seconded by Mary Lou Kern, carried 3-0. Mary Lou Kern, yes; Randy Casper, yes; and Monica Hoy, yes.

At 7:32 p.m. Randy Casper made a motion to exit executive session, seconded by Monica Hoy, carried 3-0.

President Mary Lou Kern stated that only those items stated before entering executive session were discussed. No action was taken in executive session.

6. Consent Agenda: **Business** The Business Manager presented the Business Reports. President Mary Lou Kern entertained a motion to approve the Business Consent Agenda. Randy Casper made that motion, seconded by Monica Hoy, carried 3-0.

Continuation of Regular Board meeting held Page 2
10-17-17

7. Old Business: None

8. Hearing from Delegation: Principal, John Ward reported on PBIS. He had 4 discipline referrals last month.

9. Consent Agenda: None

10. Other Business: **Superintendent's Report** The following items were presented by the Superintendent:

- o Current enrollment is 114
- o Still picking up equipment from Clovis
- o Discussed the Maintenance of Effort from PED.
- o Discussed Formative Assessment.
- o Advised the Board that RDA Verification Data has been completed.
- o Presented a calendar of upcoming events in the district for the rest of October and part of November.

Board Call:

11. Setting of Next Regular The next regular meeting of the Board was set for Monday, November 20, 2017, 6:30 p.m.

Meeting

12. Adjournment: At 7:52 p.m., there being no further business, President Mary Lou Kern made a motion to adjourn this meeting of the Board, seconded by Monica Hoy, carried 3 -0.

Board President

Board Secretary

<u>Regular</u>	<u>Board Room</u>	<u>6:30 p.m.</u>	<u>11-20-17</u>
<u>Kind of Meeting</u>	<u>Place</u>	<u>Time</u>	<u>Date</u>
Present			
Presiding Officer			
<u>Mary Lou Kern</u>			
<u>Randy Casper</u>	Absent		
<u>Clifford Taylor</u>			
<u>Monica Hoy</u>			
<u>Clint Kuchan</u>			
<u>Kristen Forrester</u>			
Superintendent			

-
- 1. Call to Order:** President Mary Lou Kern called the meeting to order at 6:30 P.M. All members were present.
 - 2. Welcome of Visitors:** None
 - 3. Pledge to U.S. & N.M. Flags:** President Mary Lou Kern asked all those present to stand and salute the flags.
 - 4. Consent Agenda:** Approval of Agenda President Mary Lou Kern entertained a motion to approve the agenda. Clifford Taylor made that motion, seconded by Clint Kuchan, carried 5 -0.

Approval of the Minutes President Mary Lou Kern entertained a motion to approve the Regular Meeting Minutes of October 17, 2017. Clifford Taylor made that motion, seconded by Monica Hoy, carried 5-0.

5. **Consent Agenda:** **Business** The Business Manager presented the Business Reports. President Mary Lou Kern entertained a motion to approve the Business Consent Agenda. Clifford Taylor made that motion, seconded by Clint Kuchan, carried 5-0.
6. **Old Business:** **None**
7. **New Business:** **None**
8. **Hearing from Delegation:** **None**
9. **Consent Agenda:** **None**
10. **Other Business:** **Superintendent's Report** The following items were presented by the Superintendent:
- o The current enrollment 113
 - o Review the District Report Card with the Board
 - o Advised the Board that the District has picked up over \$100,000 of equipment from Clovis School that they are no longer using.
 - o Will be receiving \$22,000 from the NMPED Maintenance of Effort Grant

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Continuation of Regular Board meeting held 11-20-17

- o Applied for a kitchen equipment grant through the Nutrition Department at the PED for a new dishwasher and mixer
- o The Veteran's Day program was a big success thanks to the students and staff. A total of twelve Quilts of Valor were presented to vets
- o Praised the students and all the staff that made the Wizard of Oz an outstanding performance to see
- o Presented important date items for the rest of November and December.

Board Call:

11. **Setting of Next Regular Meeting** The next regular meeting of the Board was set for Monday, December 18, 2017, 6:30 p.m.
12. **Adjournment:** At 6:51 p.m., there being no further business, President Mary Lou Kern entertained a motion to adjourn this

meeting of the Board, Clifford Taylor made that motion,
seconded by Randy Casper, carried 5-0.

Board President

Board Secretary

<u>Regular</u>	<u>Board Room</u>	<u>6:30 p.m.</u>	<u>12-18-17</u>
<u>Kind of Meeting</u>	<u>Place</u>	<u>Time</u>	<u>Date</u>
Present			
Presiding Officer		Absent	
<u>Mary Lou Kern</u>		<u>Monica Hoy</u>	
<u>Randy Casper</u>			
<u>Clifford Taylor</u>			
<u>Clint Kuchan</u>			
<u>Kristen Forrester</u>			
Superintendent			

-
- 1. Call to Order:** President Mary Lou Kern called the meeting to order at 6:30 P.M. Monica Hoy was absent and Clifford Taylor joined the meeting at 6:32.
 - 2. Welcome of Visitors:** **None**
 - 3. Pledge to U.S. & N.M. Flags:** President Mary Lou Kern asked all those present to stand and salute the flags.

4. **Consent Agenda:** Approval of Agenda President Mary Lou Kern entertained a motion to approve the agenda. Randy Casper made that motion, seconded by Clint Kuchan, carried 3-0.

Approval of the Minutes President Mary Lou Kern entertained a motion to approve the Regular Meeting Minutes of November 20, 2017. Clint Kuchan made that motion, seconded by Randy Casper, carried 3-0.

Clifford Taylor joined the meeting at this time (6:32)

5. **Consent Agenda:** Business The Business Manager presented the Business Reports. President Mary Lou Kern entertained a motion to approve the Business Consent Agenda. Randy Casper made that motion, seconded by Clifford Taylor, carried 4-0.

6. **Old Business:** **None**

7. **New Business:** Executive Session (Personal) At 6:40 President Mary Lou Kern entertained a motion to enter Executive Session for personal reasons. Randy Casper made that motion, seconded by Clint Kuchan, carried 4-0. Mary Lou Kern, yes; Randy Casper, yes; Clint Kuchan, yes; and Clifford Taylor, yes.

At 6:42 President Mary Lou Kern made a motion to exit Executive Session. Clint Kuchan made that motion, seconded by Clifford Taylor, carried 4-0. President Mary Lou Kern stated that only those items presented when entering Executive Session were discussed and no actions were taken.

Continuation of Regular Board meeting held Page 2
12-18-17

8. **Hearing from Delegation:** **None**

9. **Consent Agenda:** **None**

10. **Other Business:** Superintendent's Report The following items were presented by the Superintendent:

- o The current enrollment 113
- o Stated that she has asked that San Juan College, Mesa College and Santa Fe College be the districts sister colleges for the Early College High School plan.

- o The paving project is moving forward and the district has received the matching monies from the DOT
- o Advised the Board that she has completed the Safe School Plan and the IReady training was complete
- o Stated that she is working on the ESSA update and the Spring 90 Day Plans for each school in the district
- o Students are beginning their End of Course Exams and Semester Finals
- o She invited all to the Elementary Christmas Program "Christmas at the OK Corral" on Wednesday at 6:00 p.m.
- o Presented important date items for the rest of December and January.

Board Call:

11. Setting of Next Regular Meeting

The next regular meeting of the Board was set for Monday, January 15, 2018, 6:30 p.m.

12. Adjournment:

At 6:50 p.m., there being no further business, President Mary Lou Kern entertained a motion to adjourn this meeting of the Board, Randy Casper made that motion, seconded by Clifford Taylor, carried 4-0.

Board President

Board Secretary

<u>Regular</u>	<u>Board Room</u>	<u>6:30 p.m.</u>	<u>1-15-18</u>
<u>Kind of Meeting</u>	<u>Place</u>	<u>Time</u>	<u>Date</u>
Present			
Presiding Officer			
<u>Mary Lou Kern</u>			
<u>Randy Casper</u>			
<u>Clifford Taylor</u>			
<u>Monica Hoy</u>			
<u>Kristen Forrester</u>			
Superintendent			
	Absent		
	<u>Clint Kuchan</u>		

1. Call to Order: President Mary Lou Kern called the meeting to order at 6:32 P.M. Clint Kuchan was absent.

2. Welcome of None

Visitors:

3. **Pledge to U.S. & N.M. Flags:** President Mary Lou Kern asked all those present to stand and salute the flags.
4. **Consent Agenda:** **Approval of Agenda** President Mary Lou Kern entertained a motion to approve the agenda with Item 7a being tabled until next Board meeting. Clifford Taylor made that motion, seconded by Monica Hoy, carried 4-0.
- Approval of the Minutes** President Mary Lou Kern entertained a motion to approve the Regular Meeting Minutes of December 18, 2017. Clifford Taylor made that motion, seconded by Mary Lou Kern, carried 4-0.
5. **Consent Agenda:** **Business** The Business Manager presented the Business Reports. President Mary Lou Kern entertained a motion to approve the Business Consent Agenda. Clifford Taylor made that motion, seconded by Monica Hoy, carried 4-0.
- Business Manager, Robinson reviewed the findings with the Board. Superintendent Forrester asked the Board if there were any questions regarding the 2016-17 Financial Audit. President Mary Lou Kern entertained a motion to accept the audit. Clifford Taylor made that motion, seconded by Monica Hoy, carried 4-0.
6. **Old Business:** None
7. **New Business:** **Executive Session- Superintendent's Evaluation - Tabled**
8. **Hearing from Delegation:** None
9. **Consent Agenda:** None

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Continuation of Regular Board meeting held 1-15-18

10. **Other Business:** **Superintendent's Report** The following items were presented by the Superintendent:
- o The current enrollment 111
 - o Advised the Board she is continuing the Early College High School plan
 - o The paving project is moving forward and will began in the Spring. Crespen Construction will be doing the project

- o Asked the Board if any of them wanted to attend the NMSBA Board Institute in February in Santa Fe, to let Yolanda know.
- o Advised the Board that she is setting up the Student Empowerment Symposium.
- o Advised the Board that Coach Eloy Brazil was awarded the NFCA National Basketball Coach of the Year award.
- o Advised the Board that the District will induct 9 Mid/HS students into the National Honor Society.
- o Advised the Board that 14 students from the Chess Club had gone to Santa Fe today for a tournament.
- o Presented important date items for the rest of January and February.

Board Call:

11. Setting of Next Regular Meeting

The next regular meeting of the Board was set for Monday, February 19, 2018, 6:30 p.m.

12. Adjournment:

At 6:59 p.m., there being no further business, President Mary Lou Kern entertained a motion to adjourn this meeting of the Board, Clifford Taylor made that motion, seconded by Randy Casper, carried 4-0.

Board President

Board Secretary

<u>Regular</u>	<u>Board Room</u>	<u>6:30 p.m.</u>	<u>2-19-18</u>
<u>Kind of Meeting</u>	<u>Place</u>	<u>Time</u>	<u>Date</u>
Present		Absent	
Presiding Officer			
<u>Randy Casper</u>		<u>Mary Lou Kern</u>	
<u>Clint Kuchan</u>			
<u>Monica Hoy</u>		<u>Clifford Taylor</u>	
<u>Kristen Forrester</u>			
Superintendent			

1. Call to Order: Vice-President Randy Casper called the meeting to

order at 6:30 P.M. Mary Lou Kern and Clifford Taylor were absent.

2. **Welcome of Visitors:** **None**
3. **Pledge to U.S. & N.M. Flags:** Vice-President Randy Casper asked all those present to stand and salute the flags.
4. **Consent Agenda:** **Approval of Agenda** Vice-President Randy Casper entertained a motion to approve the agenda as presented. Monica Hoy made that motion, seconded by Clint Kuchan, carried 3-0.
- Approval of the Minutes** Vice-President Randy Casper entertained a motion to approve the Regular Meeting Minutes of January 15, 2018. Clint Kuchan made that motion, seconded by Monica Hoy, carried 3-0.
5. **Consent Agenda:** **Business** The Business Manager presented the Business Reports. Vice-President Randy Casper entertained a motion to approve the Business Consent Agenda. Monica Hoy made that motion, seconded by Clint Kuchan, carried 3-0.
6. **Old Business:** **None**
7. **New Business:** **Review Letter of Intent for 2018 Paving Project** Superintendent Forrester presented the Letter of Intent to the Board for their review.
- Review 2018-19 School Calendar** Superintendent Forrester presented the three calendar's that the staff had reviewed and advised the Board that the staff chose calendar #1 for next year.
- Excellence in Student Achievement Award** Tabled.
8. **Hearing from Delegation:** **None**

Continuation of Regular Board meeting held Page 2
2-19-18

9. **Consent Agenda:** **Accept Letter of Intent for 2018 Paving Project** After review Vice-President Randy Casper entertained a motion to accept the letter of Intent for the 2018 Paving Project. Monica Hoy made that motion, seconded by Clint Kuchan, carried 3-0.

Approve 2018-19 School Calendar

After discussion Vice-President Randy Casper entertained a motion to approve Calendar #1 for next school year. Clint Kuchan made that motion, seconded by Monica Hoy, carried 3-0.

Approve to Table Nominations for Excellence in Student Achievement Award

Vice-President Randy Casper entertained a motion to table the nominations until the next meeting. The Board was asked to bring their choice for the award to the next meeting. Clint Kuchan made that motion, seconded by Monica Hoy, carried 3-0.

10. Other Business: Superintendent's Report The following items were presented by the Superintendent:

- o The current enrollment 110
- o the Board on the items that she has completed such as the Spring 90 day plan, 40 day Accuroster and MOY Testing.
- o Advised the Board that Homecoming was a success.
- o Stated she is now working on the REAP Funds application, DOT Grant for 2018 and K-3 Plus Grant.
- o Presented important date items for the rest of February and March.

Board Call:

11. Setting of Next Regular Meeting The next regular meeting of the Board was set for Monday, March 19, 2018, 6:30 p.m.

12. Adjournment: At 6:59 p.m., there being no further business, Vice-President Randy Casper entertained a motion to adjourn this meeting of the Board, Monica Hoy made that motion, seconded by Clifford Taylor, carried 3-0.

Board President

Board Secretary

Regular	Board Room	6:30 p.m.	3-19-18
Kind of Meeting	Place	Time	Date
Present			
Presiding Officer		Absent	
<u>Randy Casper</u>		<u>Mary Lou Kern</u>	
<u>Clint Kuchan</u>			

-
1. **Call to Order:** Vice-President Randy Casper called the meeting to order at 6:31 P.M. Mary Lou Kern and Clint Kuchan were absent.

 2. **Welcome of Visitors:** **None**

 3. **Pledge to U.S. & N.M. Flags:** Vice-President Randy Casper asked all those present to stand and salute the flags.

 4. **Consent Agenda:** **Approval of Agenda** Vice-President Randy Casper entertained a motion to approve the agenda as presented. Clifford Taylor made that motion, seconded by Monica Hoy, carried 3-0.

Approval of the Minutes Vice-President Randy Casper entertained a motion to approve the Regular Meeting Minutes of January 15, 2018, w/corrections. Clifford Taylor made that motion, seconded by Monica Hoy, carried 3-0.

 5. **Consent Agenda:** **Business** The Business Manager presented the Business Reports. Vice-President Randy Casper questioned check #31248 to Cuddy & McCarthy and check #31300 to Russell Hoy. After clarification Vice-President Randy Casper entertained a motion to approve the Business Consent Agenda. Clifford Taylor made that motion, seconded by Monica Hoy, carried 3-0.

Business Manager, Susan Robinson stated that by next week sometime the district will be advised on how much money it will be getting for Emergency Supplemental.

 6. **Old Business:** **NMSBA Excellence in Student Achievement Award** The following names were presented for nomination for the award: Randy Casper, Kris Forrester, Yolanda Trujillo, Joe Mitchell and Eloy Brazil.

 7. **New Business:** **NMSBA Scholarship Nominee** Superintendent Forrester presented the list of graduating seniors for their consideration.

8. Hearing from Delegation: None

9. Consent Agenda: **Approve NSBA Excellence in Student Achievement Award**
After discussion, Clifford Taylor made a motion to nominate Yolanda Trujillo for the award, seconded by Monica Hoy, carried 3-0.

Approve Nomination for the NMSBA Scholarship After discussion, Clifford Taylor made a motion to Nominate Katie Shubert for the Scholarship, seconded by Monica Hoy, carried 3-0.

10. Other Business: **Superintendent's Report** The following items were presented by the Superintendent:

- o The current enrollment 110
- o Superintendent Forrester advised the Board that the staff has implemented a monthly staff awards program.
- o Advised the Board that Brigadier General Dusty Davis has donated funds to the district to pay for a school trip to the Air Force Academy in Colorado Springs. May 9, 2018 has been set to take that trip.
- o The 5th, 6th class and the mid school and high school art class will be taking a trip to the Albuquerque Da Vinci Exhibit on April 10th
- o Advised the Board that the International Bank will be donating \$1000 to Eloy Brazil for his trip to South Dakota to receive the award for Coach of the Year.
- o Stated that Seth Henriquez and Thea Thompson competed at the State FCCLA and won the right to attend the National FCCLA Convention this summer.
- o Presented a list of grants and applications that she has completed.
- o Advised the Board that the start of the on going paving project of the school parking lots will start during Spring Break next week.
- o Stated the she is now working on the REAP Funds application, Reads to Leads grant and SRSA Grant.
- o Stated that Denise Trujillo will be teaching the K3 Plus program this summer.
- o Presented important date items for the rest of March, April and May.

Board Call: Vice-President Randy Casper questioned who was manning the High School doors now that Billie Apodaca had been moved to the Administration building. Superintendent Forrester stated that Principal, John

Ward and Counselor, Kerry Barnett were taking care of the situation. She also advised the Board that they had received a bid from Baca Valley in the amount of \$15,000 to install automatic door buzzards on all the district buildings. This will be done if funding is available.

11. Setting of Next Regular Meeting

The next regular meeting of the Board was set for Tuesday, April 17, 2018, 6:30 p.m.

12. Adjournment:

At 7:16 p.m., there being no further business, Vice-President Randy Casper entertained a motion to adjourn this meeting of the Board, Clifford Taylor made that motion, seconded by Monica Hoy, carried 3-0.

Board President

Board Secretary

Regular	Board Room	6:30 p.m.	4-17-18
Kind of Meeting	Place	Time	Date
Present		Absent	
Presiding Officer			
<u>Mary Lou Kern</u>		<u>Clint Kuchan</u>	
<u>Randy Casper</u>			
<u>Monica Hoy</u>			
<u>Clifford Taylor</u>			
<u>Kris Forrester</u>			
Superintendent			

1. **Call to Order:** President Mary Lou Kern called the meeting to order at 6:30 P.M. Clint Kuchan was absent, Clifford Taylor joined the meeting at 6:39.

2. **Welcome of Visitors:** None

3. **Pledge to U.S. & N.M. Flags:** President Mary Lou Kern asked all those present to stand and salute the flags.

4. **Consent Agenda:** Approval of Agenda President Mary Lou Kern entertained a motion to approve the agenda as presented. Randy Casper made that motion, seconded by Monica Hoy, carried 3-0.

Approval of the Minutes President Mary Lou Kern entertained a motion to approve the Regular Meeting Minutes of March 19, 2018, Randy Casper made that motion, seconded by Monica Hoy, carried 3-0.

5. **Consent Agenda:** Business The Business Manager presented the Business Reports. President Mary Lou Kern entertained a motion to approve the Business Consent Agenda. Monica Hoy made that motion, seconded by Randy Casper, carried 3-0.

Part-Time Insurance Resolution Business Manager, Susan Robinson presented a resolution regarding insurance for part-time employees that work less than 20 hours, but not less than 15 hours a week. She also stated that at this time the district does not have anyone that fits this criteria.

After review Mary Lou Kern made a motion to adopt the Resolution, seconded by Randy Casper, carried 3-0

6. **Old Business:** None

7. **New Business:** Review Open Meetings Act The proposed Open Meetings Act was presented to the Board for their consideration.

8. Hearing from **None**
Delegation:

Continuation of Regular Board meeting held Page 2
4-17-18

9. Consent Agenda: **Adopt Open Meetings Act** President Mary Lou Kern entertained a motion to adopt the proposed Open Meetings Act. Monica Hoy made that motion, seconded by Randy Casper, carried 3-0.

Clifford Taylor joined the meeting at this time, 6:39 pm.

10. Other Business: **Superintendent's Report** The following items were presented by the Superintendent:

- o The current enrollment 110
- o Superintendent Forrester advised the Board that the Student Empowerment symposium was a success.
- o The 5th & 6th grade class and the Art class students went on a field day to Albuquerque to visit the DaVinci exhibit.
- o Students from Maxwell and Cimarron visited the Air Force Academy in Colorado Springs on Friday.
- o The PED approved a Kitchen Grant for a new dishwasher and stand mixer.
- o Advised the Board about the NMSBA Law Conference in June.
- o Presented a list of grants and applications that she has completed: DOT Project and the SRSA Funds application.
- o Presented important date items for the rest of April and May.

Board Call: None

11. Setting of Next Regular Meeting The next regular meeting of the Board was set for Monday, May 21, 2018, 6:30 p.m.

12. Adjournment: At 6:44 p.m., there being no further business, President Mary Lou Kern entertained a motion to adjourn this meeting of the Board, Clifford Taylor made that motion, seconded by Monica Hoy, carried 4-0.

Board President

Board Secretary

<u>Special</u>	<u>Board Room</u>	<u>6:30 p.m.</u>	<u>4-23-18</u>
<u>Kind of Meeting</u>	<u>Place</u>	<u>Time</u>	<u>Date</u>
Present			
Presiding Officer		Absent	
<u>Mary Lou Kern</u>		<u>Monica Hoy</u>	
<u>Randy Casper</u>			
<u>Clifford Taylor</u>			
<u>Clint Kuchan</u>			
<u>Kris Forrester</u>			
<u>Superintendent</u>			

1. **Call to Order:** President Mary Lou Kern called the meeting to order at 6:30 P.M. Monica Hoy was absent.
2. **Welcome of Visitors:** None
3. **Pledge to U.S. & N.M. Flags:** President Mary Lou Kern asked all those present to stand and salute the flags.
4. **Consent Agenda:** Approval of Agenda President Mary Lou Kern entertained a motion to approve the agenda as presented. Clifford Taylor made that motion, seconded by Clint Kuchan, carried 4-0.
5. **Consent Agenda:** Presentation of Preliminary Budget The Business Manager presented the 2018-19 Financial Budget to the Board.

Review/Approve Salary Schedule Business Manager, Susan Robinson presented the Salary Schedules for 2018-19. After review President Mary Lou Kern entertained a motion to approve the presented Salary Schedule. Clifford Taylor made that motion, seconded by Clint Kuchan.

Review/Approve Increment Schedule Business Manager, Susan Robinson presented the Increment Schedules for 2018-19. After review President Mary Lou Kern made a motion to approve the presented Increment Schedule, seconded by Clifford Taylor.

Review/Approve Purchase Requirements Business Manager, Susan Robinson presented the proposed changes on purchase requirements for purchasing as follows: \$0-\$19,999, best available price; \$20,000-\$59,999, requires 3 written sources; and \$60,000 +, formal bids. After discussion, President Mary Lou Kern entertained a motion to approve

the presented Purchase Requirements. Clifford Taylor made that motion, seconded by Clint Kuchan.

6. Old Business: Superintendent's Evaluation At 7:11 p.m., President Mary Lou Kern entertained a motion to enter into executive session for personnel reasons. Clifford Taylor made that motion, seconded by Clint Kuchan, carried 4-0. Mary Lou

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Continuation of Special Board meeting held 4-23-18

Kern, yes; Randy Casper, yes; Clifford Taylor, yes; and Clint Kuchan, yes.

At 7:45 p.m. Clint Kuchan made a motion to exit executive session, seconded Clifford Taylor, carried 4-0.

President Mary Lou Kern stated that only those items stated before entering executive session were discussed. No action was taken in executive session.

7. Consent Agenda: President Mary Lou Kern entertained a motion to extend the Superintendent's contract for another year on top of the 2018-19 school year. Frank Taylor made that motion, seconded by Randy Casper, carried 4-0

8. Adjournment: At 7:47 p.m., there being no further business, President Mary Lou Kern entertained a motion to adjourn this meeting of the Board, Clifford Taylor made that motion, seconded by Clint Kuchan, carried 4-0.

Board President

Board Secretary