

Reentry Plan
8/7/20

Maxwell Schools will start school in a fully remote learning model on August 17 due to changes in local health data. The information below will give information on Book and Technology Checkout, Registration Parent/Student Universities, Kindergarten through 12 Instructional Time Course Schedules, and Grab and Go Lunches:

Date	Item	Note
<p>August 3-10 (Completed by August 10)</p>	<p>Electronic Registration Packet:</p> <ul style="list-style-type: none"> • Maxwell Municipal Schools will be doing an electronic registration process this year to enroll students and get information from families for the 20-21 School Year. • IMPORTANT: This will give us information to prepare to check out technology for remote learning and to schedule students and to contact you during the school year. • For families that indicated on the survey internet was needed Baca Valley will be installing devices and internet. (This will be done during the week of August 10-17. They will contact you by phone to make an appointment) 	<p>Complete by August 10: Please see the information on the Maxwell Municipal Schools website www.maxwellp12.com for more information.</p> <p>To get started:</p> <ol style="list-style-type: none"> 1. Download and read the Instructions for Registration Packets before beginning the process. <p>Electronic Registration Support: Taunya Mitchell at 575-375-3022 or tmitchell@maxwellp12.com.</p> <p>Internet Questions: Amadeo Soto at 575-375-3018 or asoto@maxwellp12.com</p>
<p>August 10-12</p>	<p>Scheduling Grades 7-12, Technology/Book Check Out:</p> <ul style="list-style-type: none"> • How: Parent(s)/Students will come at prescheduled time. One family will enter the building at a time. • When: August 10-12 at scheduled time. • What: Students will receive their Course Schedule, books, technology (if needed), passwords for the Canvas and Google platforms as well as any other programs needed during this time. <p>It is important to have your electronic registration done before technology/book check out and scheduling.</p>	<p>Electronic Registration Packet must be completed before technology/book checkout and scheduling. (For questions and support on Electronic Registration Packet call Taunya Mitchell at 575-375-3022.</p> <p>Scheduling and Technology/Book Checkout: Call or email Arnold Peralez at 575-375-3021 aperalez@maxwell-12.com or Cindi Berry at 575-375-2371 or email at cberry@maxwellp12.com.</p>
<p>August 13</p>	<p>MS/HS Parent/Student Universities</p> <ul style="list-style-type: none"> • How: Virtual Meeting • When: August 13 at 5:30 pm • Meeting Content (For Parents/Students) <ul style="list-style-type: none"> • Expectations: Attendance, homework, grading • Access: Learn how to access Canvas and coursework, content and assignments, submit homework and tests. 	<p>MS/HS: Parent/Student University Thursday, August 13: 5:30 pm</p> <p>A School Reach message will be sent out with the meeting sign-in information. We are requesting that students/parents sign on together.</p> <p>For more information call Principal, Arnold Peralez 575-375-3021</p>

August 13	Grades K-6 Technology Book Check Out <ul style="list-style-type: none"> • Where: Individual classrooms • When: 3 – 5 pm • What: Students will receive their Schedule, books, technology (if needed), passwords for the Canvas and Google platforms as well as any other programs needed during this time. • Measures: Parents and their student can come to the pick-up. 	Grades K-6 Technology Book Check Out For more information call Principal, Arnold Peralez 575-375-3021
August 13	Elementary Parent/Student University <ul style="list-style-type: none"> • How: Virtual Meeting • When: August 14 at 5:30 pm • Meeting Content (For Parents/Students) <ul style="list-style-type: none"> • Expectations: Attendance, homework, grading Access: Learn how to access Canvas and coursework, content and assignment, submit homework and tests.	Elementary Parent/Student University: A School Reach message will be sent out with the meeting sign-in information. We are requesting that students/parents sign on together. For more information call Principal, Arnold Peralez 575-375-3021
School Breakfast/ Lunch	Breakfast and Lunch will be provided together for all students for both remote and face-to face onsite learning. <ul style="list-style-type: none"> • Remote learning students will pick up their lunch and breakfast for the next day from 12 – 1 pm. at the Cafeteria Door on 5th and Parque. 	Remote Learning Meal pick up from 12-1 pm: Location: 5 th Street Cafeteria door

First Day of School
Monday, August 17th
Start Time: 8 am

Grades: K-6	Time: 8 am to 12 pm (Monday through Thursday) Friday: Remote Learning Day until September 18). Afternoon 1-3 pm: Individual and small group support, the grade level teacher will inform you as needed.)																									
Grades 7-12	Time: 8 am to 2:30 pm (See schedule) Students will: <ul style="list-style-type: none"> • Attend classes at scheduled time. (Attendance will be taken.) • Have at least 30 minutes per class of synchronous instruction. • One hour Lunch Break from 12 – 1 pm. • Office hours with teachers will be provided from 2:30 to 3:30 pm. for homework support, individual and small group intervention. On Friday, all classes will be remote learning for assigned homework, projects, etc.	Middle and High School Schedule <table border="1" style="width: 100%;"> <thead> <tr> <th>Period</th> <th>Time</th> <th>Days</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>8 :00-8:40 am</td> <td rowspan="5" style="text-align: center;">Monday through Thursday</td> </tr> <tr> <td>2</td> <td>8:50-9:30 am</td> </tr> <tr> <td>3</td> <td>9:40-10:20 am</td> </tr> <tr> <td>4</td> <td>10:30-11:10 am</td> </tr> <tr> <td>5</td> <td>11:20-12:00 pm</td> </tr> <tr> <td>Lunch</td> <td>12:00-1:00 pm</td> <td rowspan="3" style="text-align: center;">Wednesdays- Teacher PLC time 2:30-4:00</td> </tr> <tr> <td>6</td> <td>1:00-1:40 pm</td> </tr> <tr> <td>7</td> <td>1:50-2:30 pm</td> </tr> <tr> <td>Office Hours</td> <td>2:30-3:30 pm</td> <td></td> </tr> </tbody> </table>	Period	Time	Days	1	8 :00-8:40 am	Monday through Thursday	2	8:50-9:30 am	3	9:40-10:20 am	4	10:30-11:10 am	5	11:20-12:00 pm	Lunch	12:00-1:00 pm	Wednesdays- Teacher PLC time 2:30-4:00	6	1:00-1:40 pm	7	1:50-2:30 pm	Office Hours	2:30-3:30 pm	
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